

Documentation to Save

See [Documentation Module](#) for additional context and considerations for documentation

- Research file on the process used to identify potentially impacted IPLCs
 - Notes and list of resources from desk research
 - List of people engaged during screening for IPLC impacts and notes from each of the conversations, including when, where and what was discussed
 - List of people consulted during the engagement planning process and notes from each of the conversations, including when, where and what was discussed

- An [Engagement Plan](#) for each IPLC partner and correspondence or notes reflecting how the Engagement Plan was formulated in collaboration with IPLC members and how the final terms were communicated to the IPLC. The requirements of an Engagement Plan will vary, but ideally, plans will include information reflecting:
 - The matters the IPLC would like to discuss
 - How those discussions should occur (time, place, format)
 - Who is involved in those discussions for both TNC and the IPLC
 - How the IPLC will make and convey decisions to TNC

- Documentation reflecting agreements on objectives, goals and conclusions as they emerge from Initial Dialogue